



الجامعة الأورومتوسطية بفاس
EUROMED UNIVERSITY OF FES
UNIVERSITÉ EUROMED DE FÈS

CENTRE FOR DOCTORAL STUDIES REGISTRATION PROCEDURE FOR UEMF DOCTORAL PROGRAMMES

The selection of eligible candidates for UEMF doctoral programmes is carried out according to the following process:

1. UEMF posts on its website the list of topics proposed by the University's professors (each topic with the name of the supervising professor). Each doctoral programme benefits from funding covering, in particular, the doctoral student's scholarship of at least 5,000 DH per month.

Candidates are invited to submit their application to the director of the UEMF Doctoral Studies Centre.

A candidate may only apply for one subject.

2. A complete application to PhD programmes typically consists of the following, submitted to the director of the UEMF Centre for Doctoral Studies.
 - Application form specifying the chosen subject;
 - A cover letter;
 - A copy of the updated CV;
 - A certified copy of the master's degree or an engineering degree (Bac+5) or any other equivalent diploma;
 - A certified copy of the baccalaureate;
 - For foreign diplomas, a certified copy of the certificate of equivalence issued by the Moroccan Ministry of National Education, Vocational Training, Higher Education and Scientific Research;
 - Transcripts from each postsecondary institution attended; a copy of the Bachelor thesis, and a copy of the Master thesis.

A certified copy of the National Identity Card or Passport (for foreign applicants).

2. For each proposed topic, a committee is formed to evaluate and select applications, including the academic advisor, the supervising professor and two other professor-researchers from the same doctoral programme.

This commission examines the applications, selects the candidates eligible to enrol in the doctoral training programme, prepares a report signed by the members of the commission, and then submits this report to the director of the doctoral studies centre.

3. The list of successful candidates, with the topics and the names of the supervisors, is posted at the University and on its website.

Successful candidates contact their supervisors and produce, within 15 days, a detailed description of their research topic (4 to 5 pages) to be included in their application file.

The application files thus constituted (Application file + a detailed description of the research subject) are directed by the CEDoc to the Student Affairs Office.

A copy of the CIN (Identity Card) or passport for foreigners, the CV, a copy of the last Diploma, the committee report, a passport photo and a bank statement are deposited with the Human Resources Department of the University for the purposes of awarding the scholarship.

Successful candidates who are eligible to enrol in the doctoral programme are only considered as doctoral students after having passed their doctoral exams, as described in Article 7 of the Internal Regulations for Doctoral Studies.

Excerpt from Article 7 of the Internal Regulations for Doctoral Studies:

ARTICLE 7 - *The preparation of a thesis must be part of a personal and professional project clearly defined in its goals and requirements. It implies the clarity of the objectives pursued and the means implemented to achieve them. In order for the thesis registration to be final, the candidate must pass 3 exams:*

1- Oral presentation

2- Pre-doctoral examination

3- Seminar examination. The student will not be able to continue his/her research work if he fails one of these examinations'.